Lead Volunteer – Racing Readers

PROGRAM DESCRIPTION

Racing Readers is an afterschool program that is run in partnership between the SFU Surrey – TD Community Engagement Centre and the Surrey School District to fill the need for an increased level of physical activity, numeracy comprehension, and literacy skills among economically challenged and at-risk elementary school youth from Grades 2-5.

Racing Readers will operate at two sites:

- Betty Huff Elementary School on Tuesdays from 2PM to 4:30PM
- Newton Elementary School on Wednesdays from 2PM to 4:30PM

The program will seek to improve the well-being of students in physical, mental, emotional and social areas. Students will be lead through the program by high school, university and adult mentors who will foster companionship, support, discipline, and learning. Throughout the program, children will participate in physical activities, reading and writing exercises, numeracy games, and will be served a healthy snack.

At the end of the program, students will have the opportunity to celebrate their progress and success in the physical, numeracy, and literacy aspects of the program. The total number of spaces available to students in this program is 30. For the purpose of activities, these 30 students are expected to be divided into six groups of 5. Each group of 5 children will have at least 2 university volunteers and up to 1 high school volunteer.

The following is a sample daily schedule:

2:30pm - students arrive, attendance taken, team check-ins
2:45pm - word of the day discussion and writing in journals
3:00pm - circuit training / stretching / warm-up
3:10pm - games
3:25pm - running
3:55pm – snack
4:10pm - reading or numeracy activities
4:30pm - clean up / student dismissal
4:45pm – debrief
OPPORTUNITY DESCRIPTION
The SFU Surrey – TD Community Engagement Centre is looking for two SFU students to fill the roles of Lead Volunteer for the Racing Readers program, one at each site.

The Lead Volunteer will perform the following duties, with oversight from the Program and Volunteer Leader:

- Attends the volunteer training component(s) in September
- Attends **ALL** the Racing Readers sessions from 2pm-5pm (every Tuesday at Betty Huff / every Wednesday at Newton Elementary School) for their recruited time period
- Supports leading program activities, manages the schedule of activities at the behest of the Program and Volunteer Leader
- Communicates any concerns to the Program and Volunteer Leader
- Supports overseeing the program and students at the site, and ensures it runs smoothly.
- Meets and communicates with the Program and Volunteer Leader outside of Racing Readers site hours, as needed
- Writes a short 1 page report after serving as Lead Volunteer (reflections on personal and professional development, how the program went: successes, challenges and any suggestions for improvement)

Benefits
- Personal and Professional Development
  - Communications Skills
  - Leadership Skills
  - Time Management
  - Organizational Skills
- Receive an invitation to the Annual SFU Volunteer Appreciation Gala in February
- Upon successful completion of the role after the designated time period, the Lead Volunteer will receive:
  - Recognition for your service on SFU’s Co-Curricular Record.
  - An honorarium

Time Frame
The Racing Readers program will start the second week of October 2018 and end the second week of June 2019. During this time there will be eight weeks off including four weeks in December and four weeks in March.

Generally we expect the incumbent to be performing approximately 5 hours per week. Lead Volunteers can commit to more than one time period, if available.
Application
To apply, email the Community Projects Coordinator (community-volunteer@sfu.ca) your resume and answers to the following questions:

1. **Why do you want to apply for this position?**
2. **What personal and professional attributes would you bring to the position?**
3. **What do you know about/what is your opinion of youth engagement in Surrey?**

Deadline: Tuesday, September 11th 2018 at 11:59PM